Tutorial for papers submission through EasyChair

The submission and review of papers for the **XIV CAIB 2021** will be managed through the **EasyChai**r platform **(www.easychair.org)**. This system allows the author to have full control of the submission. You will be able to send the abstract, attach your full paper and check the status of the submission.

Login

To submit an article through the Easy Chair platform, you must enter the link. Once you have logged in, you must click on the ***Submission link*** (as shown in the image below) to access our Conference.

If you have never had used Easy Chair, you must complete the next step **(create an account)** to register and get an account, as you can see in the image below:

When you already registered in Easy Chair, you must log in as an **author** to submit your article.

Job Submission

To **submit your work**, you must complete the fields requested in the form.

Author 2 (click here to add yourself)

First name†: * [ ]

Last name: * [ ]

Email: * [ ]

Country/region: * [▾]

Organization: * [ ]

Web page: [ ]

☑ corresponding author

Author 3 (click here to add yourself)

First name†: * [ ]

Last name: * [ ]

Email: * [ ]

Country/region: * [▾]

Organization: * [ ]

Web page: [ ]

☑ corresponding author

Click here to add more authors ⟵

† Note: leave first name blank if there is no first name. If you are not sure how to divide a name into the first and last name, read the Help article about names.

Title and Abstract

The title and the abstract should be entered as plain text, they should not contain HTML elements.

Title: *

Abstract: *

Keywords

Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.

Keywords: *

Files

The following part of the submission form was added by XIV CAIB 2021. It has neither been checked nor endorsed by EasyChair

Paper. Upload your paper. The paper must be in PDF format (file extension .pdf)

Seleccionar archivo | No se eligió archivo

Ready?

If you filled out the form, press the 'Submit' button below. **Do not press the button twice: uploading may take time!**

Submit

After submitting the abstract and paper, you must click on ***Submission1*** as shown in the image, where you will be able to verify the information submitted and make changes if necessary.

If you want to make any changes you must use the menu shown at the top right of the page, where you will find the following options:

- Update the summary information.
- Update authors.
- Update the complete presentation file.
- Delete your submission.

Review

After the review process, carried out by our jury, you will receive an e-mail notification of acceptance or rejection of the paper.